

Dominique Randolph

Cowley, TX 76036 | (817) 225-5126

DominiqueLaSean17@icloud.com

Education & Certifications

Phlebotomy Certification | Stone Academy | May 2026

High School Diploma | Crowley High School | May 2017

Professional Experience

MedStar Mobile Healthcare | Logistics Technician

June 2018 – February 2020

- Managed narcotics inventory and assignments with strict accuracy and compliance.
- Maintained inventory records and data entry for tracking and reporting.
- Ensured medical supplies were stocked and ready for field operations.
- Cleaned and inspected medical units to maintain a safe and organized environment.

Elmcroft | Resident Assistant

March 2020 – September 2020

- Assisted residents with daily living activities and personal care.
- Documented resident behaviors and medical updates accurately.
- Provided compassionate support while maintaining resident dignity and safety.

Co-op Solutions | Contact Center Agent III

September 2020 – November 2025

- Resolved complex account issues while maintaining regulatory compliance.
- Handled sensitive financial information with accuracy and professionalism.
- Met quality standards and performance goals in a high-volume environment.
- Delivered excellent customer service through strong communication and problem-solving.

Additional Skills

Specimen Handling • Medical Documentation • Money Handling
• Leadership • Customer Service • Microsoft Office Suite •
Attention to Detail

Professional Summary

Certified Phlebotomist with experience in healthcare logistics, patient care, inventory management, and regulatory compliance. Proven ability to maintain accuracy in high-volume environments, manage sensitive inventory, provide compassionate patient support, and ensure compliance with safety and HIPAA standards. Strong communication, documentation, and organizational skills with a commitment to patient safety and quality care.

Core Competencies

Clinical: Venipuncture, Specimen Collection & Labeling, Patient Identification, Laboratory Safety

Compliance: HIPAA Regulations, Safety Standards, Risk Management, Documentation

Operations: Inventory Management, Narcotics Tracking, Data Entry, Supply Control

Professional: Patient Care, Communication, Conflict Resolution, Teamwork, Time Management